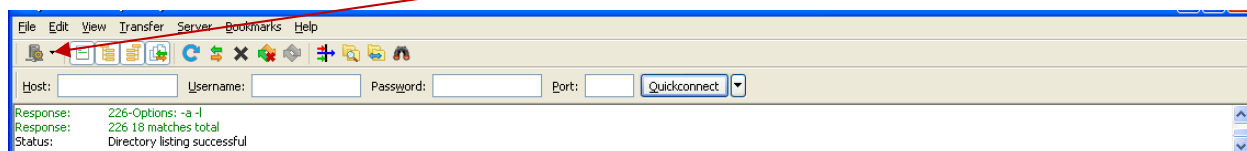

FTP Server Access Information

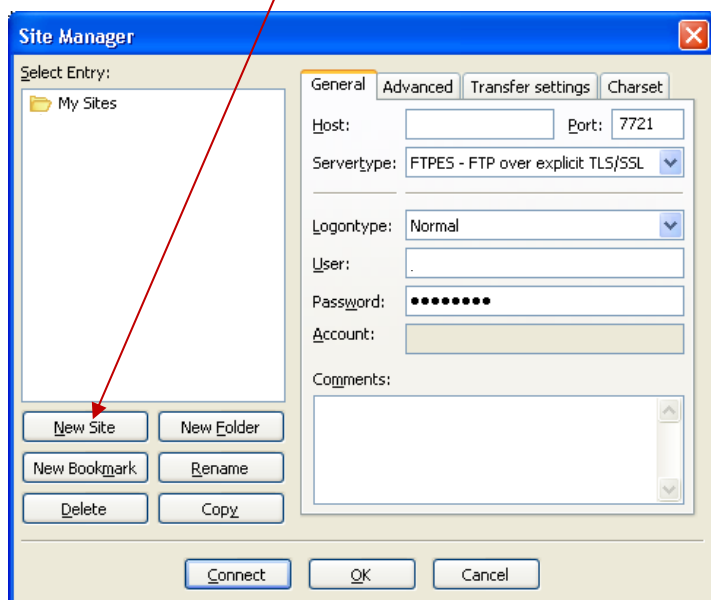
Step 1 – Download & Install a FTP Client

We use FileZilla, so this document outlines how to setup the FTP access with FileZilla. You can download FileZilla here: <http://filezilla-project.org/download.php>

Step 2 – Create the FTP profile, Click the Site Manager Icon



Step 3 – Click the “New Site” button and type the name for the new site in the “My Sites” list



Step 4 – Complete the information for your FTP account

Host: (The FTP Server Name – typically ftp.mydomain.com)

Port: 7721

Servertype: FTPES – FTP over explicit TLS\SSL

Logontype: Normal

User: (Username provided)

Password: (Password provided)

Step 5 – Click “Ok” to save your changes or Click “Connect” to save and connect to the FTP server